

Bethany Baptist Church

Worship Arts Ministry

Handbook

Purpose

When the body of believers gather we seek to Honor God by connecting our community to Christ through corporate heartfelt worship.

Core Values

- 1) Our corporate services will be about, for, and to, the all powerful, all encompassing, almighty God displaying His glory and not for us.
- 2) We will express musical worship in a culturally relevant way to our community around us utilizing the complete spectrum of instrumental voices as we are gifted as a church.
- 3) Undistracting Excellence. We will lead others to worship God in spirit and truth, through music, scripture, prayer, testimony and celebration in a way that focuses and rouses peoples attention toward Him and not on us.
- 4) We will lead to encourage the congregation to worship God in a manner that is active, passionate and authentic allowing for personal expressions of worship and encouraging biblical reactions to the revelations of a loving God.
- 5) The authentic and heartfelt worship of the gathered church will serve as a witness to unbelievers that may come to know him.
- 6) We will keep the truth of God, as expressed in His Word, the subject of the words we sing or speak.
- 7) It is our desire that all that we say or do will simply flow out of us as an act of worship to the lord to glorify him and not ourselves.
- 8) We will provide thoughtful, God inspired services that flow, allowing the gathered body to see God, experience His majesty, respond to His Holy Spirit and that tell His story.
- 9) We will provide training within the ministry to help people grow in their skills and so that others may join and serve beside us.
- 10) We will use various types of technology in an appropriate manner to aid in delivering the message in a way that is effective and powerful without being overstated.

Components of the Worship Arts Ministry

Worship Director – Vance Bowman

Team Leaders – Terri Kersey – Vocals, **Vacant**– Tech Team

Event Leaders – Vance Bowman, Joe Mogford, David Rutherford

Sound Techs – People who assist the event leaders by operating the sound board. Training will be provided.

Media Techs – People who help organize songs, media and slides into a visual presentation. Only basic computer skills are necessary. Training will be provided.

Musicians – Instrumentalists with competent skills on Keyboards, Guitar, Drums, Bass, and various auxiliary instruments.

Vocalists – Singers with the music team who are able to sing independently, on pitch and harmonize and blend together.

Special Music Team – People with competent vocal and/or instrumental skills who desire to serve on a one time basis every now and then or on special occasions.

Areas in which our ministry desires to grow:

Video Productions - We desire to have people to lead and develop an arm in our ministry that can film and produce, edit and present videos that will enhance our services by: supporting the pastor's message, assisting in baptisms, providing dramatic illustrations, reporting about church life, presenting special announcements and capturing special moments on film.

Visual Appearance - We desire to have people to lead and develop an arm in our ministry that can transform and adapt our worship space as needed to enhance the flavor of the seasons and themes.

Technology Support Team - We desire to have a person or a small team of people to maintain our current church technology components and to develop a strategy to move us along to sustainable technology as it is needed.

Qualifications and Expectations for All Team Members

Each Team Member is expected to...

- 1) ...be committed to Bethany Baptist Church establishing themselves under the leadership of the pastors and the worship director.
- 2) ...be involved with a small group and/or Sunday school classes.
- 3) ...be working toward spiritual maturity, striving to grow in your relationship with God, living a lifestyle of worship.
- 4) ...arrive having a Christ-like attitude and come with readiness to serve with a “can do” heart.
- 5) ...take advantage of provided training opportunities and be developing their individual skill on a regular basis. Be a perpetual student of their instrument (voice, musical instrument, soundboard, computer).
- 6) ...have the full support from their family so that you may honor the time commitments not just on Sunday mornings but on practices and other meetings.
- 7) ...honor the time commitments. Be prompt. Have necessary gear instruments set up prior to start of rehearsals.
- 8) ...serve at least one week a month and not serve more than 3 weeks a month.
- 9) ...operate and flow within the team.
- 10) ...keep peace and team unity. Prefer one another. Respect your leader and if a problem arises follow procedures outlined in Matt 18:15.
- 11) ...learn the technology by using planning center to block out dates, print music/schedule and communicate with their leaders.
- 12) ...clean up after yourself after the service!
- 13) ...be modest and neat in their attire and appearance.

Qualifications and Expectations For The Worship Director

The Worship director is expected to...

- 1) ...follow the Pastor's direction and leading as the visionary and spiritual authority of the church.
- 2) ...care for the needs of the ministry and for the team.
- 3) ...schedule and coordinate the teams.
- 4) ...attend monthly ministry leaders meeting.
- 5) ...manage planning center online.
- 6) ...choose new songs.
- 7) ...assist team members.
- 8) ...coordinate team leaders
- 9) ...provide training opportunities for team members and future team members.
- 10) ...assess and evaluate the operations of the ministry as it pertains to the vision and it's core values.

Qualifications and Expectations For All Event Leaders

Each event leader is expected to...

- 1) ...serve the pastor.
- 2) ...pray, then plan and facilitate aspects of the worship service and team this includes: Seamless flow, song choices, proper chord charts, transitions, lighting, media, special music and offerings.
- 3) ...include other appropriate elements: Scripture, testimony, responsive reading, prayer, media, drama, ministry moments, etc. Be creative!
- 4) ...have proper working knowledge of planning center online. Post service order at least 2 weeks prior to the service with correct keys, chord charts, mp3s of the songs and necessary media.
- 5) ...communicate with your team and pastor for that week.
- 6) ...demonstrate mastery of songs included in our regular repertoire moving toward memorization.
- 7) ...use only the songs on planning center, unless prior approval from worship director or special request from pastors.
- 8) ...be prepared to run the music rehearsal efficiently and intentionally.
- 9) ...listen. Every opinion counts!

Qualifications and Expectations For All Musicians

Every musician is expected to...

- 1) ...develop the ability to play a variety of styles of music.
- 2) ...be willing to learn parts from recorded demos and develop a part in a short period of time.
- 3) ...have a basic understanding of music theory.
- 4) ...move towards memorization of the songs.
- 5) ...have an ability to play within a band with sensitivity and appropriate dynamic levels. Be responsive to corrections from the leader. Play in such a way to prefer one another/other band members. Flow with the team.
- 6) ...grow in your ability to read music and play spontaneously.
- 7) ...set up your own equipment.
- 8) ...minimize distractions that hinder the progress of rehearsal.
- 9) ...utilize “Planning Center Online” for scheduling, communications, practice and music printing.

Qualifications and Expectations For All Vocalists

Every vocalist is expected to...

- 1) ...demonstrate proper skill in their vocal range with control.
- 2) ...ability to harmonize consistently, blending with the other vocalists.
- 3) ...be willing to learn parts from recorded demos and develop a part in a short period of time.
- 4) ...move towards memorization of the songs.
- 5) ...minimize distractions that hinder the progress of rehearsal.
- 6) ...utilize “Planning Center Online” for scheduling, communications, practice and music printing.

Qualifications and Expectations For All Sound Operators

Every Sound Operator is expected to...

- 1) ...be trained up and current with the correct use and operation of our sound equipment.
- 2) ...arrive prior to scheduled rehearsals, allowing sufficient time to assist in stage set up and sound equipment prior to the start of all events.
- 3) ...attend your station and be responsive to the needs of the event leader.
- 4) ...record services.
- 5) ...assist the pastor and the event leader.
- 6) ...utilize “Planning Center Online” for scheduling, communications, practice and printing.

Qualifications and Expectations For All Media Techs

Every media tech is expected to...

- 1) ...be trained up in the correct use and operation of media shout.
- 2) ...assemble elements of the service script (song, videos, announcements, etc.) at mid-week practice.
- 3) ...be trained up in the correct use and operation of the light board.
- 4) ...attend the mid-week practice and Sunday mornings.
- 5) ...assist the pastor and the event leader.
- 6) ...utilize “Planning Center Online” for scheduling, communications, practice and music printing.

Our Vision is to grow in these areas:

Video Productions

T.B.D.

Visual Appearance

T.B.D.

Technology Support Team

T.B.D.